

## COUNCIL

Minutes of the meeting of the Council held on Wednesday, 26 February 2020 in the Council Chamber - Council Offices at 6.00 pm

**Members Present:**

Mr T Adams	Mr D Baker
Ms P Bevan Jones	Mr D Birch
Mr H Blathwayt	Mr A Brown
Dr P Bütikofer	Mrs S Bütikofer
Mr C Cushing	Mr N Dixon
Mr P Fisher	Mrs A Fitch-Tillett
Mr T FitzPatrick	Mr V FitzPatrick
Mrs W Fredericks	Ms V Gay
Mrs P Grove-Jones	Mr G Hayman
Mr C Heinink	Mr P Heinrich
Mr R Kershaw	Mr N Lloyd
Mr G Mancini-Boyle	Mrs M Millership
Mr N Pearce	Mrs G Perry-Warnes
Mr J Punchard	Mr J Rest
Mr E Seward	Miss L Shires
Mrs E Spagnola	Mrs J Stenton
Dr C Stockton	Mr J Toye
Mr A Varley	Ms L Withington
Mr A Yiasimi	

### 8 PRAYER

The Chairman invited Reverend Andrew Jones, Rector, the Trunch Group of parishes, to lead prayers.

### 9 PRESENTATION TO MARK THE COMPLETION OF THE SANDSCAPING PROJECT

The Chairman invited Mr Paul Hesk, Regional Manager for Van Oord UK, to speak. Mr Hesk began by thanking Members for the opportunity to commemorate the end of the sandscaping project. He said that the most successful projects were ones where work was undertaken collaboratively without fear of any challenge and this was the perfect example of this.

He said that when a project was completed successfully, it was tradition for a Delft plate to be commissioned to commemorate the occasion and it gave him great pleasure to present a plate to the District Council.

### 10 CHAIRMAN'S COMMUNICATIONS

The Chairman began by outlining the recent events that he had attended. He said that he had been delighted to present the Employee of the Year award at the Staff Achievement Awards in December. This was followed by the annual carol concert which was very well attended – as always.

The New Year had begun with several Norfolk Wildlife Trust Chairman's charity events at Erpingham primary school, Hindringham & Walsingham primary school, East Ruston infant school, Northrepps primary school, Cromer Junior school and Astley primary school. These were always

very enjoyable occasions and it had been nice to see some of the local members there too.

The Chairman then spoke about the opening of the new North Norfolk Visitor Centre in Cromer. It had recently been refurbished to highlight the attractions of the Deep History coast.

He concluded by saying that he had been delighted to attend the ceremony of affiliation between Broadland High Ormiston Academy, Hoveton and the Old Catton branch of the Royal British Legion.

## **11 LEADER'S ANNOUNCEMENTS**

The Leader informed Members that a copy of the Delivery Plan was available for each of them, following its approval at Cabinet and Overview & Scrutiny Committee.

She said that the Portfolio Holders would be leading on the key themes, with Scrutiny Panels having oversight and the Governance, Risk & Audit Committee overseeing any risk elements. She thanked the officers and project team members for their hard work.

## **12 TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS**

None received.

## **13 APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs N Dixon, N Housden, G Perry-Warnes and K Ward.

## **14 MINUTES**

The minutes of the meeting held on 17<sup>th</sup> December 2019 were agreed as a correct record – subject to the following amendment: Cllr Dr P Butikofer had been in attendance.

The minutes of the Extraordinary meeting held on 15 January 2020 were agreed as a correct record and signed by the Chairman – subject to the following amendment to Minute 6 (4) 'Cllr T FitzPatrick referred to a comment from the former editor of a local newspaper who had described the Council as a 'pocket size council punching well above its weight', it should read 'former editor of a *regional* newspaper'

## **15 ITEMS OF URGENT BUSINESS**

## **16 PUBLIC QUESTIONS/STATEMENTS**

None received.

## **17 BUDGET & COUNCIL TAX 2020-2021**

The Chairman invited the Chief Financial Officer to explain the robustness of the estimates and the adequacy of the reserves, as required to do by statute. He said that in his opinion, the overall budgeted level of both the General Reserve and the Earmarked Reserves were considered adequate in the short term. The General Reserve balance was forecast to be over that of the recommended balance of £1.9m and all reserves would be subject to further annual review in 2020/21

The Chairman then invited Cllr E Seward, Portfolio Holder for Finance, to introduce the Budget for 2020/21.

Cllr Seward began by thanking officers for their time and support in preparing the budget and, in particular, the work they had recently completed on the Business Rate Collection Fund which had significantly helped the Council's financial position. He then thanked members of the Overview & Scrutiny Committee for the thorough way in which they scrutinised the Council's draft budget at their meeting on January 25th and for the recommendations they made. These recommendations were designed to improve the monitoring of the Council's capital and revenue budgets against the key themes in the Corporate Plan and the subsequent delivery plan. The administration welcomed this approach as would aid good decision making.

Cllr Seward then explained that North Norfolk District Council delivered around 86 (63%) of 137 essential local government services. Of the current council tax charge of £148.77p for Band D domestic properties, 8 pence of every pound went to NNDC. The Council continued to have a Council Tax charge which, out of over 190 District Councils in England, was amongst the lowest. He said that the administration was doing this without having to making cuts to services and was well placed to deliver on its service priorities.

The Council had six main themes in its Corporate Plan, focussed on its key priorities. A new Delivery Plan Reserve of £2.379 million along with other funding streams would enable the administration to drive forward on these priorities. Cllr Seward said that a lot of time had been spent dealing with issues regarding some major projects which had been started under the previous administration. Some of these projects were continuing now on a sounder business and financial basis and others had been stopped. He said that it was important to remember that the Council could deliver on major projects. For example the £20m sandscaping project to protect the Bacton Gas Terminal and the villages of Bacton and Walcott to the south was overseen by the District Council. It was completed on time and within budget in the summer of 2019. It was a project started under the previous Conservative administration and finished under the Liberal Democrat Administration. Lessons should be learned from such successes and now was the time to move forward.

Cllr Seward then highlighted key recommendations as set out in the budget report;

1) Create a new Environment Reserve of £150k to specifically support the programme to achieve carbon neutrality by 2030.

2) In what was now to be known as the North Norfolk Sustainable Communities Fund (rather than the Big Society Fund) an extra £50k to ensure that funding can be given to community initiatives that would improve our environment. In this tree planting season the aim was to plant 10,000 new trees and in the next planting cycle the aim was to plant 35,000 new trees. The extra money would enable community organisations in North Norfolk to play their part.

3) As part of the commitment to improve access for people with disabilities, there would be a new initiative to purchase beach wheelchairs.

4) In the updated Capital Programme, a significant sum (over £8m) would be spent on building the new Splash centre, around £4.5m on new waste collection vehicles for the new household waste collection service awarded to Serco (this meant a lower contract cost plus greater security for the maintenance of the service should any unforeseen delivery problems arise), a start to the preparatory work on the £3m plus Mundesley Coast Refurbishment scheme, completion of over £600k of public sector convenience improvements and an expected start on a programme of works of up to £2m in the centre of North Walsham through the Heritage Action Zone project.

Cllr Seward then spoke about the financial challenges that the Council faced. He said that these were shared by many other Councils regardless of their political composition - at both first and second tier level. He summarised them as follows:

1) the need for the Council to continue to seek savings and improve its income. In the current financial year the Council was on target to achieve over 90 per cent of the forecast savings of over £700k. Appendix A to the Budget report showed that the net cost of services was projected to remain stable in future years. Under the Corporate Plan theme of financial sustainability, a zero based budget approach to operational costs would be trialled, looking at a sample of departments. Income streams both new and current would also be looked at to see how they could be enhanced.

2) For several years now central Government policy had required local Councils to raise more of their income locally to fund services. Revenue Support Grant (RSG) from central Government which had been a major source of funding to Councils was expected to cease completely after the financial year 20/21. As recently as the financial year 2017/18 the District Council had received £936k from RSG. Whilst savings and new income sources could help to fill the gap it was this change which was driving councils to increase council tax. Between 2010 and 2015 councils were given financial inducements not to increase Council Tax and this was a contributory factor to both Liberal Democrat and Conservative administrations at NNDC not increasing Council Tax at that time.

3) The uncertainty of future Central Government support to Councils so the District Council could properly plan its finances over future years. Specifically the following key issues

- waiting for a new four year Local Government Financial Settlement on what level of financial support local government could provisionally expect in future years. It was hoped that the forthcoming budget might provide some indication.
- the ongoing Fair Funding Review to determine the mechanism for calculating what Councils need to spend and thus the level of financial support they received from Government.
- Business Rates Retention consultation - reviewing how much local Councils are allowed to retain from business rates. Yet again this was still ongoing.
- New Homes Bonus (NHB) whereby Councils received a level of funding for new housing that was built and empty housing that was brought back into use. This will be stopped apart from legacy payments due from previous years which was welcome to the Council.

It was the delays to these reviews and a better than expected outcome on NHB which meant that a projected deficit of £2.1m for 20/21 – as predicted in last year's budget, had been removed. The details were set out in the Medium Term Financial Strategy report in December 2019 and the Cabinet Budget report paper in early February 2020. Consequently, a deficit of £1.8m was now forecast for the financial year 21/22, rising to £2.2 m in future years unless corrected. Cllr Seward said that there was an urgent need for this uncertainty on Local Government Financing to end. The Council needed stability on what level of funding it can expect from Government so that it could properly plan its services for future years.

4) The retention of some Business Rates at a local level. Cllr Seward explained that significant receipts from Business Rates had become tied up in Council collection funds and reserves. This had led to a greater sum than required being held in the Collection Fund to provide for challenges to changes on the rateable values of properties on which the level of business rates were calculated. Thanks to the diligent work of the Finance Officers, working with colleagues from other Norfolk councils, more accurate and robust criteria for the level of finances needed to deal with appeals has recently been determined. This had led to a significant financial sum now being available to the Council. Although this was to be welcomed, the Council was still having to hold £1.8 m in an earmarked business rate

reserve to deal with other appeals. This was because NHS Trusts had challenged the level of business rates that they paid on their properties and this had implications for NNDC as there were a number of NHS properties in North Norfolk. In a High Court case heard late last year the Court found against the NHS Trusts and in favour of the local authorities. It was not clear yet whether the NHS Trusts would appeal against this decision.

5) Funding Communities Grants. When the Big Society Fund was established in 2012 it was funded by the County Council returning to a portion of 2nd Homes Council Tax receipts to the District Council. It was a fund that since its inception had paid out 268 grants totalling almost £2m to 211 organisations and 94 Parish Councils across North Norfolk. North Norfolk had the highest number of second homes in the County and the District Council under this arrangement, as recently as the financial year 2017/18, had received £564k from the County Council. It was a scheme that recognised the pressures and challenges of having a large number of 2nd homes, however, The Leader of the County Council had confirmed that the money would no longer be returned to the District. Community grants were now being funded entirely from reserves which was not sustainable in the longer term.

Cllr Seward said that it was within the context of these uncertainties and challenges, as well as the desire to maintain and enhance the services that NNDC provided, that he was recommending an increase of £4.95p for the year 2020/21. It was an increase of 3.3 percent for council tax payers in Band D properties. It was also within the permitted level allowed by Government without requiring the Council to seek a referendum on a proposed council tax increase. This increase had been recommended by officers in the budget report and the consequences of not doing so were set out. The Council would lose just over £200k in the coming financial year and this would have an adverse impact in future years should the Council need to raise council tax.

Cllr Seward concluded by saying that the Budget for 2020/21 was balanced and robust and he recommended it to Council.

Cllr S Butikofer seconded the proposals and reserved her right to speak.

The Chairman invited Cllr C Cushing, Leader of the Conservative Group to respond.

Cllr Cushing said that this was the first budget that he would be responding to as Leader of the Opposition. He started by saying that one significant issue was the budget deficit in future years. There did not seem to be any plans in place as to how to address this other than hope it would resolve. There was no economic development plan in place and no constructive proposals coming forward on how to close the gap. He noted that the ambitious projects started under the previous administration, such as the Sheringham Leisure Centre, were still continuing. To find if there was anything substantial planned, he had looked at the Corporate Plan but this did not provide any detail outlining how financial sustainability would be achieved and for this reason he would be voting against the majority of the proposed Budget. Regarding proposals to increase Council Tax, Cllr Cushing said that this would only have a very small impact and he would vote against it. People should be taxed less not more. He concluded by saying that the current administration had been in power for 16 months and yet nothing was coming forward, he therefore proposed the following amendment to the Budget:

‘That a one-off sum of £25,000 be allocated from the General Fund Reserve to finance an East of England Ambulance Service Trust (EEAST) trial relating to up-skilling and provision of new equipment, subject to further detailed proposals being provided by EEAST’.

The amendment was seconded by Cllr D Baker.

Cllr Cushing said that the proposed £25k would support the up-skilling of EEAST and enable

them to trial new equipment. It equated to just 25 pence for every resident in North Norfolk. The Community First Responders in Stalham had said that it would help greatly with both Level 2 and Level 3 training.

The Chairman thanked Cllr Cushing and invited the Leader of the Independent Group to respond to the Budget. Cllr J Rest thanked the Leader for involving his group in discussions. He said that he was supportive of the proposals and the proposed increase in Council Tax.

The Chairman then invited members to debate the amendment.

The Leader, Cllr S Butikofer, said that if Cllr Cushing had discussed it with her prior to the meeting then they could have worked together. She reminded Members that when she had put forward an amendment to a previous Budget requesting additional funding for the Police, she had been told this was not appropriate. However, she felt that it was an important issue for residents and EEAST needed support and help. She suggested that a full proposal with more detail was worked on and then brought back to a future meeting of Council for further debate.

- a) Cllr J Toye said that he agreed with the proposal in principle but was concerned that it was just for a trial. He said that he would support it if more detail was provided.
- b) Cllr D Baker said that everyone agreed that the work of the ambulance staff was 'second to none' and the Community First Responders played a key role. It was small amount of money but it would show commitment to the service that they provided. He said that he was disappointed that some Members would not support it.
- c) Cllr R Kershaw said that all Members supported the ambulance service but some found it hard to support a weak amendment.
- d) The Chairman agreed that he supported the ambulance service but said that there were funds for such schemes and the District Council shouldn't be substituted for the NHS.
- e) Cllr L Shires said that she had concerns about the pressure that those working in the emergency services faced. She said that she would like reassurance that any proposal would include support for their mental health.

Cllr Cushing said that he did not receive any communication from the Leader regarding a meeting to discuss Budget proposals. He said that the issue of ambulance services was raised in November 2019 and he had tried to put forward a practical way to address the issues. The amendment was a quick way to help.

When put to the vote, the amendment was not supported, with 5 in favour and 30 against and 1 abstention.

The Chairman then invited Members to debate the Budget for 2020-2021.

1. Cllr T FitzPatrick began by referring to the second homes council tax income used to fund the Big Society Fund. He said that the return of this money to the districts by the County Council did not suddenly stop. As Leader, he had fought very hard to retain it and it was tapered off gradually. He went onto say that there had been a campaign by a group of town and parish councils to give the funding to the parishes, which made it particularly challenging to push to retain it. He said that he had spent 5 years fighting to keep it and that the Big Society Fund was an excellent scheme. Cllr T Adams said that the reduction in funding was not as a result of the town and parish councils pushing for a share. There was pressure on the County Council budget due to a reduction in financial support from the Government and no increase in council tax for several years.
2. Cllr V FitzPatrick said that he found the Budget to be very 'vanilla'. There were no ambitions set out and no measures to address the deficit. He added that there was no diversification on the income streams either.

3. Cllr S Penfold said that he was very supportive of the tree planting scheme. As Chairman of the Big Society Fund Grants Panel, he said that he particularly wanted to highlight the 'Sheringham Shed' as an example of a flagship project. He added that the Fund would continue to support projects such as this.
4. Cllr D Baker said that the Administration 'must do better'. He said that Members should be aware that the Local Government Financing Act, currently progressing through Parliament, would be providing the largest award to Local Government in the last decade. He then went on to refer to the Asset Commercialisation programme of the previous administration and said he was looking forward to seeing what the new Administration would deliver in the next three years. He concluded by saying that he was very disappointed that Members would not support the donation of £25,000 to an organisation that would benefit so many people.
5. Cllr N Lloyd commented that the amendment had been poorly written and that was why he hadn't supported it. He reminded Members that there had been a period of no overall control where there had been cross-party involvement in running the Council.

The Chairman then invited the Leader, as seconder of the Motion, to speak:

Cllr S Butikofer began by referring to the comments regarding the length of time it had taken to draft a Corporate Plan and delivery plan. She said that the previous administration had also taken considerable time to produce theirs. She said it was unfortunate that Cllr Cushing felt that he had not been involved in preliminary discussions about the Budget. It was almost two years ago when the political groups had agreed to work together on setting the Budget. She added that the programme to improve public conveniences had been started by the previous administration and was being continued because it added value. Additional money was being spent on the Splash leisure project because it had not been adequately budgeted for. She said that commercialisation was at the core of everything the Council did. Before concluding, she said that very few councils wanted to raise council tax but the reality was that it was vital to ensure the running of key services. The LGiU had recently indicated that 97% were planning to increase their fees and charges this year. She then thanked Cllr Seward and the Head of Finance for all their hard work in preparing the Budget.

The Chairman then invited the proposer of the motion, Cllr Seward to conclude the debate. Cllr Seward said that it was important that the Council continued to seek savings and increase income. From the next financial year, there would be a zero based budgeting approach. He then reminded Members that commercialisation was one of the key themes of the Corporate Plan. It was hard to plan with so much financial uncertainty but the administration would continue to work hard to see what could be done. Sound finance was the first priority.

The Monitoring Officer advised that there would be a series of recorded votes. Recommendations 1, 2, 3, 7, 8, 9, 10 & 11 would be taken first.

It was proposed by Cllr E Seward, seconded by Cllr S Butikofer and

RESOLVED by 31 votes to 5

That having considered the Chief Financial Officer's report on the robustness of the estimates and the adequacy of the proposed financial reserves, the following be approved:

- 1) The 2020/21 revenue budget as outlined at Appendix A within this report;
- 2) The surplus of £2,379,266 be transferred to the Delivery Plan Reserve;
- 3) An additional £50,000 to be released from the Communities Reserve to support the North Norfolk Sustainable Communities Fund;
- 7) The statement of and movement on the reserves as detailed at Appendix C within this report;

- 8) The updated Capital Programme and financing for 2019/20 to 2022/23 (as detailed at Appendix E1 within the 2020/21 Budget Report - February 2020 Cabinet Agenda);
- 9) The new capital bids recommended for approval (as detailed within appendix E2 within the 2020/21 Budget Report - February 2020 Cabinet Agenda);
- 10) That Members note the current financial projections for the period 2021/22 to 2023/24;
- 11) The Policy Framework for the Earmarked Reserves and the Optimum Level of the General Reserve 2020/21 to 2023/24 (Appendix B within this report);

A recorded vote was then taken on Agenda item 10, recommendation 4 and it was

RESOLVED unanimously by 36 votes that;

- 4) An additional £33,000 to be released from the Communities Reserve to support the Community Transport Fund;

A recorded vote was taken on Agenda item 10, recommendation 5 and it was

RESOLVED unanimously by 36 votes to:

- 5) Transfer £150,000 from the Environmental Health Reserve to the newly created Environment Reserve;

A recorded vote was taken on Agenda item, recommendation 6 and it was

RESOLVED unanimously by 36 votes that

- 6) A sum of £9,000 is released from the General Fund Reserve to fund the purchase of beach wheelchairs

The Chairman then asked the Chief Financial Officer to outline the different elements of the Council tax recommendations. He said that the figures used in the report were based on the assumption that there would be a £4.95 increase for North Norfolk District Council (excluding town and parish council precepts), £54.27 for Norfolk County Council, and a £9.99 increase for the Norfolk Police & Crime Commissioner. He then explained that section 4.5 of the report set out the statutory calculations for the council tax bases. Section 4.6 gave details of the parish precepts, and section 4.7 provided details of the County Council and Norfolk Police and Crime Commissioner's precepts.

A recorded vote was taken for recommendations 12, 13 and 14.

It was proposed by Cllr E Seward, seconded by Cllr S Butikofer and

RESOLVED with 31 votes in favour and 5 abstentions:

- 12) That Members undertake the Council Tax and statutory calculations set out at section 4, and set the Council Tax for 2020/21;
- 13) The demand on the Collection Fund for 2020/21 is as follows:
  - a. £6,254,405 for District purposes
  - b. £2,520,143 for Parish/Town Precepts;This reflects the recommended Council Tax increase of £4.95 for the District element for an average Band D property.
- 14) That the Rate Relief Policy is revised to include these new reliefs as set out at section 4.10 of the report.



This reflects the recommended Council Tax increase of £4.95 for the District element for an average Band D property.

The number of dwellings in each Council Tax band taking into account the multipliers, discounts, exemptions, rate of collection and Council Tax Support:-

- a) for the whole Council area as 40,687 (Item T in the formula in Section 31B of the Local Government Finance Act 1992) being calculated by the Council, in accordance with Regulation 3 of The Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as its Council Tax base for the year;
- b)

<b>PART OF THE COUNCIL'S AREA</b>	<b>COUNCIL TAX BASE</b>	<b>PART OF THE COUNCIL'S AREA</b>	<b>COUNCIL TAX BASE</b>
Alby With Thwaite	96.63	Little Barningham	50.09
Aldborough and Thurgarton	237.59	Little Snoring	231.52
Antingham	120.45	Ludham	498.77
Ashmanhaugh	66.22	Matlaske	64.45
Aylmerton	209.22	Melton Constable	202.74
Baconsthorpe	89.02	Morston	57.17
Bacton	523.59	Mundesley	1,187.29
Barsham	99.48	Neatishead	237.37
Barton Turf	236.98	North Walsham	4,100.70
Beckham East/West	116.90	Northrepps	393.58
Beeston Regis	393.11	Overstrand	461.56
Binham	181.36	Paston	94.34
Blakeney	548.08	Plumstead	48.81
Bodham	174.14	Potter Heigham	413.38
Briningham	64.45	Pudding Norton	75.37
Brinton	121.82	Raynham	159.80
Briston	862.66	Roughton	345.43
Brumstead	24.70	Runton (East & West)	716.88
Catfield	319.41	Ryburgh	235.86
Cley	329.31	Salthouse	118.05
Colby	190.97	Scottow	295.79
Corpusty and Saxthorpe	283.02	Sculthorpe	280.63
Cromer	3,027.87	Sea Palling	207.10
Dilham	147.30	Sheringham	3,155.80
Dunton	54.12	Sidestrand	45.69
East Ruston	190.80	Skeyton	90.92
Edgefield	195.62	Sloley	93.87

Erpingham	249.38	Smallburgh	192.02
Fakenham	2,595.06	Southrepps	330.67
Felbrigg	75.60	Stalham	1,160.53
Felmingham	193.13	Stibbard	139.83
Field Dalling	139.53	Stiffkey	132.50
Fulmodeston	181.71	Stody	91.32
Gimingham	148.58	Suffield	57.28
Great Snoring	85.48	Sustead	89.35
Gresham	167.97	Sutton	386.26
Gunthorpe	145.34	Swafield	112.37
Hanworth	96.76	Swanton Abbott	147.50
Happisburgh	305.65	Swanton Novers	83.74
Helhoughton	149.89	Tattersett	278.08
Hempstead	77.87	Thornage	93.68
Hempton	186.96	Thorpe Market	116.71
Hickling	415.64	Thurning	32.47
High Kelling	297.41	Thursford	109.03
Hindolveston	209.65	Trimingham	139.41
Hindringham	234.86	Trunch	363.56
Holkham	84.16	Tunstead	256.82
Holt	1,705.69	Upper Sheringham	107.82
Honing	120.81	Walcott	218.17
Horning	614.66	Walsingham	351.40
Horsey	31.98	Warham	89.03
Hoveton	824.09	Wells-Next- The-Sea	1,153.03
Ingham	153.21	Westwick	31.19
Ingworth	39.46	Weybourne	342.36
Itteringham	59.02	Wickmere	58.29
Kelling	97.51	Wighton	112.06
Kettlestone	94.96	Witton	130.08
Knapton	148.84	Wiveton	82.36
Langham	218.93	Wood Norton	105.68
Lessingham	228.26	Worstead	317.08
Letheringsett With Glandford	129.49		

being the amounts calculated by the Council, in accordance with Regulation 6 of The Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which special items (parish precepts) may relate.

That the following amounts be now **CALCULATED** by the Council for the year 2020/21 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992 and the relevant regulations and directions as follows:-

- a) £59,825,396 being the aggregate of the amounts which the Council

- estimates for the expenditure items set out in Section 31A(2) of the Act.
- b) £51,050,848 being the aggregate of the amounts which the Council estimates for the income items set out in Section 31A(3) of the Act.
- c) £8,774,548 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.
- d) £215.66 being the amount at (c) above divided by the amount at 4.5(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- e) £2,520,143 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- f) £153.72 being the amount at (d) above less the result given by dividing the amount at (e) above by the amount at 4.5 (a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item (Parish precept) relates.

g)

PART OF THE COUNCIL'S AREA	COUNCIL TAX BASE	PART OF THE COUNCIL'S AREA	COUNCIL TAX BASE
Alby with Thwaite	184.76	Little Barningham	170.68
Aldborough and Thurgarton	192.86	Little Snoring	193.02
Antingham	180.70	Ludham	173.24
Ashmanhaugh	212.61	Matlaske	161.47
Aylmerton	187.65	Melton Constable	219.14
Baconsthorpe	217.18	Mundesley	198.35
Bacton	185.23	Neatishead	188.07
Barsham	172.81	North Walsham	255.41
Barton Turf	181.65	Northrepps	196.37
Beckham East/West	181.52	Overstrand	216.55
Beeston Regis	185.51	Paston	222.23
Binham	184.04	Plumstead	210.06
Blakeney	228.52	Potter Heigham	187.58
Bodham	202.53	Pudding Norton	220.05
Brinton	174.24	Raynham	189.91
Briston	214.70	Roughton	181.07
Catfield	191.28	Runton (East & West)	175.06
Cley	188.03	Ryburgh	193.78
Colby	237.68	Salthouse	196.92

Corpusty and Saxthorpe	216.31	Scottow	201.05
Cromer	248.64	Sculthorpe	182.53
Dilham	187.66	Sea Palling	220.87
East Ruston	186.47	Sheringham	264.89
Edgefield	183.43	Sidestrand	186.54
Erpingham	193.41	Skeyton	165.81
Fakenham	233.96	Sloley	186.23
Felbrigg	197.37	Smallburgh	183.50
Felmingham	161.48	Southrepps	203.61
Field Dalling	179.80	Stalham	234.43
Fulmodeston	197.22	Stibbard	193.92
Gimingham	209.58	Stiffkey	192.28
Great Snoring	206.36	Stody	202.99
Gresham	197.47	Suffield	178.52
Gunthorpe	167.48	Sustead	184.27
Hanworth	177.49	Sutton	193.84
Happisburgh	168.15	Swafield	202.66
Helhoughton	190.21	Swanton Abbott	199.48
Hempstead	183.25	Swanton Novers	253.13
Hempton	260.69	Tattersett	165.20
Hickling	175.49	Thornage	170.87
High Kelling	174.90	Thorpe Market	205.12
Hindolveston	213.34	Thursford	185.82
Hindringham	186.50	Trimingham	222.05
Holkham	189.36	Trunch	209.16
Holt	226.73	Tunstead	177.08
Honing	171.93	Upper Sheringham	200.84
Horning	185.06	Walcott	191.69
Horsey	185.92	Walsingham	220.02
Hoveton	219.42	Warham	221.11
Ingham	170.69	Wells-next-the-Sea	221.36
Ingworth	223.28	Weybourne	206.29
Itteringham	197.77	Wickmere	213.76
Kelling	189.61	Wighton	189.41
Kettlestone	194.78	Witton	180.79
Knapton	182.27	Wiveton	202.28
Langham	197.11	Wood Norton	182.43
Lessingham	171.24	Worstead	179.93
Letheringsett	169.16		

with Glandford			
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being the amounts given by adding to the amount at 4.6(f) above to the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 4.5(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

h)

PART OF THE COUNCIL'S AREA	VALUATION BANDS							
	A	B	C	D	E	F	G	H
Alby with Thwaite	123.17	143.70	164.23	184.76	225.82	266.88	307.94	369.53
Aldborough and Thurgarton	128.57	150.00	171.43	192.86	235.72	278.57	321.43	385.72
Antingham	120.46	140.54	160.62	180.70	220.85	261.01	301.17	361.40
Ashmanhaugh	141.74	165.36	188.99	212.61	259.86	307.10	354.35	425.22
Aylmerton	125.10	145.95	166.80	187.65	229.35	271.05	312.75	375.31
Baconsthorpe	144.79	168.92	193.05	217.18	265.45	313.71	361.98	434.37
Bacton	123.48	144.07	164.65	185.23	226.39	267.55	308.72	370.46
Barsham	115.21	134.41	153.61	172.81	211.22	249.62	288.03	345.63
Barton Turf	121.10	141.28	161.47	181.65	222.02	262.39	302.75	363.30
Beckham East/West	121.01	141.18	161.35	181.52	221.85	262.19	302.53	363.04
Beeston Regis	123.67	144.29	164.90	185.51	226.74	267.97	309.19	371.03
Binham	122.69	143.14	163.59	184.04	224.94	265.84	306.74	368.09
Blakeney	152.35	177.74	203.13	228.52	279.31	330.09	380.87	457.05
Bodham	135.02	157.52	180.02	202.53	247.53	292.54	337.55	405.06
Brinton	116.16	135.52	154.88	174.24	212.96	251.68	290.40	348.48
Briston	143.13	166.99	190.85	214.70	262.42	310.13	357.84	429.41
Catfield	127.52	148.78	170.03	191.28	233.79	276.30	318.81	382.57
Cley	125.35	146.24	167.14	188.03	229.81	271.60	313.39	376.06
Colby	158.45	184.86	211.27	237.68	290.49	343.31	396.13	475.36
Corpusty and Saxthorpe	144.21	168.24	192.28	216.31	264.38	312.45	360.52	432.63
Cromer	165.76	193.39	221.01	248.64	303.89	359.15	414.40	497.29
Dilham	125.10	145.96	166.81	187.66	229.36	271.07	312.77	375.32
East Ruston	124.31	145.03	165.75	186.47	227.91	269.35	310.79	372.95
Edgefield	122.28	142.66	163.04	183.43	224.19	264.95	305.71	366.86
Erpingham	128.94	150.43	171.92	193.41	236.40	279.38	322.36	386.83
Fakenham	155.97	181.96	207.96	233.96	285.95	337.94	389.93	467.92
Felbrigg	131.58	153.51	175.44	197.37	241.23	285.09	328.95	394.74
Felmingham	107.65	125.60	143.54	161.48	197.37	233.25	269.14	322.97
Field Dalling	119.87	139.85	159.82	179.80	219.76	259.72	299.67	359.61
Fulmodeston	131.48	153.40	175.31	197.22	241.05	284.88	328.71	394.45
Gimingham	139.72	163.00	186.29	209.58	256.15	302.72	349.30	419.16

Great Snoring	137.57	160.50	183.43	206.36	252.22	298.08	343.93	412.72
Gresham	131.65	153.59	175.53	197.47	241.36	285.24	329.12	394.95
Gunthorpe	111.65	130.26	148.87	167.48	204.69	241.91	279.13	334.96
Hanworth	118.32	138.04	157.76	177.49	216.93	256.37	295.81	354.98
Happisburgh	112.10	130.78	149.47	168.15	205.52	242.89	280.25	336.30
Helhoughton	126.80	147.94	169.07	190.21	232.48	274.75	317.02	380.42
Hempstead	122.17	142.53	162.89	183.25	223.98	264.70	305.42	366.51
Hempton	173.79	202.76	231.72	260.69	318.62	376.55	434.49	521.38
Hickling	116.99	136.49	155.99	175.49	214.48	253.48	292.48	350.98
High Kelling	116.60	136.03	155.46	174.90	213.77	252.63	291.50	349.80
Hindolveston	142.22	165.93	189.63	213.34	260.75	308.16	355.57	426.68
Hindringham	124.33	145.05	165.78	186.50	227.95	269.39	310.84	373.01
Holkham	126.24	147.28	168.32	189.36	231.44	273.52	315.61	378.73
Holt	151.15	176.35	201.54	226.73	277.12	327.51	377.89	453.47
Honing	114.62	133.72	152.82	171.93	210.13	248.34	286.55	343.86
Horning	123.37	143.93	164.50	185.06	226.18	267.31	308.43	370.12
Horsey	123.95	144.61	165.26	185.92	227.24	268.56	309.87	371.85
Hoveton	146.28	170.66	195.04	219.42	268.18	316.94	365.71	438.85
Ingham	113.79	132.75	151.72	170.69	208.62	246.55	284.48	341.38
Ingworth	148.85	173.66	198.47	223.28	272.90	322.52	372.14	446.56
Itteringham	131.84	153.82	175.79	197.77	241.72	285.67	329.62	395.54
Kelling	126.40	147.47	168.54	189.61	231.75	273.88	316.02	379.22
Kettlestone	129.85	151.50	173.14	194.78	238.07	281.36	324.64	389.57
Knapton	121.51	141.76	162.02	182.27	222.77	263.28	303.79	364.54
Langham	131.40	153.30	175.21	197.11	240.91	284.71	328.52	394.22
Lessingham	114.16	133.18	152.21	171.24	209.29	247.35	285.40	342.48
Letheringsett with Glandford	112.77	131.57	150.36	169.16	206.75	244.34	281.94	338.33
Little Barningham	113.79	132.75	151.72	170.68	208.62	246.55	284.48	341.37
Little Snoring	128.68	150.13	171.57	193.02	235.91	278.81	321.70	386.05
Ludham	115.49	134.74	153.99	173.24	211.74	250.24	288.74	346.49
Matlaske	107.65	125.59	143.53	161.47	197.36	233.24	269.12	322.95
Melton Constable	146.09	170.44	194.79	219.14	267.84	316.54	365.24	438.29
Mundesley	132.23	154.27	176.31	198.35	242.43	286.51	330.59	396.71
Neatishead	125.38	146.27	167.17	188.07	229.86	271.65	313.45	376.14
North Walsham	170.27	198.65	227.03	255.41	312.17	368.93	425.69	510.83
Northrepps	130.91	152.73	174.55	196.37	240.01	283.64	327.28	392.74
Overstrand	144.36	168.42	192.48	216.55	264.67	312.79	360.91	433.10
Paston	148.15	172.85	197.54	222.23	271.62	321.01	370.39	444.47
Plumstead	140.04	163.38	186.72	210.06	256.74	303.42	350.10	420.12
Potter Heigham	125.05	145.90	166.74	187.58	229.27	270.95	312.64	375.17
Pudding Norton	146.70	171.15	195.60	220.05	268.96	317.86	366.76	440.11
Raynham	126.61	147.71	168.81	189.91	232.11	274.32	316.52	379.83
Roughton	120.71	140.83	160.95	181.07	221.31	261.55	301.79	362.15

Runton	116.70	136.15	155.61	175.06	213.96	252.86	291.77	350.12
Ryburgh	129.19	150.72	172.25	193.78	236.84	279.91	322.97	387.57
Salthouse	131.28	153.16	175.04	196.92	240.68	284.44	328.20	393.84
Scottow	134.03	156.37	178.71	201.05	245.72	290.40	335.08	402.10
Sculthorpe	121.68	141.96	162.24	182.53	223.09	263.65	304.21	365.06
Sea Palling	147.25	171.79	196.33	220.87	269.95	319.04	368.12	441.75
Sheringham	176.59	206.02	235.46	264.89	323.76	382.62	441.49	529.79
Sidestrand	124.36	145.09	165.82	186.54	228.00	269.46	310.91	373.09
Skeyton	110.54	128.96	147.39	165.81	202.66	239.51	276.36	331.63
Sloley	124.15	144.84	165.54	186.23	227.61	269.00	310.38	372.46
Smallburgh	122.33	142.72	163.11	183.50	224.28	265.06	305.84	367.01
Southrepps	135.74	158.37	180.99	203.61	248.86	294.11	339.36	407.23
Stalham	156.28	182.33	208.38	234.43	286.52	338.62	390.72	468.86
Stibbard	129.28	150.83	172.37	193.92	237.02	280.11	323.20	387.85
Stiffkey	128.19	149.55	170.92	192.28	235.01	277.74	320.47	384.57
Stody	135.33	157.88	180.44	202.99	248.10	293.21	338.32	405.99
Suffield	119.01	138.85	158.69	178.52	218.20	257.87	297.54	357.05
Sustead	122.84	143.32	163.79	184.27	225.22	266.17	307.12	368.54
Sutton	129.23	150.77	172.30	193.84	236.92	280.00	323.08	387.69
Swafield	135.11	157.62	180.14	202.66	247.70	292.73	337.77	405.33
Swanton Abbott	132.98	155.15	177.31	199.48	243.81	288.14	332.47	398.96
Swanton Novers	168.75	196.88	225.00	253.13	309.38	365.63	421.89	506.26
Tattersett	110.13	128.49	146.84	165.20	201.91	238.63	275.34	330.41
Thornage	113.91	132.90	151.88	170.87	208.84	246.81	284.79	341.74
Thorpe Market	136.75	159.54	182.33	205.12	250.71	296.29	341.88	410.25
Thursford	123.88	144.52	165.17	185.82	227.11	268.40	309.70	371.64
Trimingham	148.03	172.70	197.37	222.05	271.39	320.74	370.08	444.10
Trunch	139.44	162.68	185.92	209.16	255.64	302.12	348.60	418.32
Tunstead	118.05	137.73	157.40	177.08	216.43	255.78	295.13	354.16
Upper Sheringham	133.89	156.21	178.52	200.84	245.47	290.10	334.74	401.68
Walcott	127.79	149.09	170.39	191.69	234.29	276.89	319.49	383.38
Walsingham	146.68	171.13	195.57	220.02	268.92	317.81	366.71	440.05
Warham	147.40	171.97	196.54	221.11	270.24	319.38	368.52	442.22
Wells-next-the-Sea	147.57	172.17	196.77	221.36	270.56	319.75	368.94	442.73
Weybourne	137.53	160.45	183.37	206.29	252.13	297.98	343.82	412.59
Wickmere	142.50	166.26	190.01	213.76	261.26	308.77	356.27	427.52
Wighton	126.27	147.32	168.36	189.41	231.50	273.59	315.69	378.83
Witton	120.53	140.61	160.70	180.79	220.97	261.14	301.32	361.59
Wiveton	134.85	157.33	179.81	202.28	247.23	292.19	337.14	404.57
Wood Norton	121.62	141.89	162.16	182.43	222.98	263.52	304.06	364.87
Worstead	119.95	139.94	159.93	179.93	219.91	259.90	299.88	359.86
All Other Parts of the Council's Area	102.48	119.56	136.64	153.72	187.88	222.04	256.20	307.44

being the amounts given by multiplying (as appropriate) the amounts at 4.6(f) or 4.6(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

That it be **NOTED** that for the year 2020/21 the Norfolk County Council and the Office of the Police & Crime Commissioner for Norfolk have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:-

	VALUATION BANDS							
	A	B	C	D	E	F	G	H
Norfolk County Council	944.34	1,101.73	1,259.12	1,416.51	1,731.29	2,046.07	2,360.85	2,833.02
Norfolk Police and Crime Commissioner	175.38	204.61	233.84	263.07	321.53	379.99	438.45	526.14

4.8 That, having calculated the aggregate in each case of the amounts at 4.6(h) and 4.7 above, the Council, in accordance with Section 30 and 36 of the Local Government Finance Act 1992, **HEREBY SETS** the following amounts as the amounts of Council Tax for the year 2020/21 for each of the categories of dwellings shown below:-

PART OF THE COUNCIL'S AREA	VALUATION BANDS							
	A	B	C	D	E	F	G	H
Alby with Thwaite	1,242.89	1,450.04	1,657.19	1,864.34	2,278.64	2,692.94	3,107.24	3,728.69
Aldborough and Thurgarton	1,248.29	1,456.34	1,664.39	1,872.44	2,288.54	2,704.63	3,120.73	3,744.88
Antingham	1,240.18	1,446.88	1,653.58	1,860.28	2,273.67	2,687.07	3,100.47	3,720.56
Ashmanhaugh	1,261.46	1,471.70	1,681.95	1,892.19	2,312.68	2,733.16	3,153.65	3,784.38
Aylmerton	1,244.82	1,452.29	1,659.76	1,867.23	2,282.17	2,697.11	3,112.05	3,734.47
Baconsthorpe	1,264.51	1,475.26	1,686.01	1,896.76	2,318.27	2,739.77	3,161.28	3,793.53
Bacton	1,243.20	1,450.41	1,657.61	1,864.81	2,279.21	2,693.61	3,108.02	3,729.62
Barsham	1,234.93	1,440.75	1,646.57	1,852.39	2,264.04	2,675.68	3,087.33	3,704.79
Barton Turf	1,240.82	1,447.62	1,654.43	1,861.23	2,274.84	2,688.45	3,102.05	3,722.46
Beckham East/West	1,240.73	1,447.52	1,654.31	1,861.10	2,274.67	2,688.25	3,101.83	3,722.20
Beeston Regis	1,243.39	1,450.63	1,657.86	1,865.09	2,279.56	2,694.03	3,108.49	3,730.19



Binham	1,242.41	1,449.48	1,656.55	1,863.62	2,277.76	2,691.90	3,106.04	3,727.25
Blakeney	1,272.07	1,484.08	1,696.09	1,908.10	2,332.13	2,756.15	3,180.17	3,816.21
Bodham	1,254.74	1,463.86	1,672.98	1,882.11	2,300.35	2,718.60	3,136.85	3,764.22
Brinton	1,235.88	1,441.86	1,647.84	1,853.82	2,265.78	2,677.74	3,089.70	3,707.64
Briston	1,262.85	1,473.33	1,683.81	1,894.28	2,315.24	2,736.19	3,157.14	3,788.57
Catfield	1,247.24	1,455.12	1,662.99	1,870.86	2,286.61	2,702.36	3,118.11	3,741.73
Cley	1,245.07	1,452.58	1,660.10	1,867.61	2,282.63	2,697.66	3,112.69	3,735.22
Colby	1,278.17	1,491.20	1,704.23	1,917.26	2,343.31	2,769.37	3,195.43	3,834.52
Corpusty and Saxthorpe	1,263.93	1,474.58	1,685.24	1,895.89	2,317.20	2,738.51	3,159.82	3,791.79
Cromer	1,285.48	1,499.73	1,713.97	1,928.22	2,356.71	2,785.21	3,213.70	3,856.45
Dilham	1,244.82	1,452.30	1,659.77	1,867.24	2,282.18	2,697.13	3,112.07	3,734.48
East Ruston	1,244.03	1,451.37	1,658.71	1,866.05	2,280.73	2,695.41	3,110.09	3,732.11
Edgefield	1,242.00	1,449.00	1,656.00	1,863.01	2,277.01	2,691.01	3,105.01	3,726.02
Erpingham	1,248.66	1,456.77	1,664.88	1,872.99	2,289.22	2,705.44	3,121.66	3,745.99
Fakenham	1,275.69	1,488.30	1,700.92	1,913.54	2,338.77	2,764.00	3,189.23	3,827.08
Felbrigg	1,251.30	1,459.85	1,668.40	1,876.95	2,294.05	2,711.15	3,128.25	3,753.90
Felmingham	1,227.37	1,431.94	1,636.50	1,841.06	2,250.19	2,659.31	3,068.44	3,682.13
Field Dalling	1,239.59	1,446.19	1,652.78	1,859.38	2,272.58	2,685.78	3,098.97	3,718.77
Fulmodeston	1,251.20	1,459.74	1,668.27	1,876.80	2,293.87	2,710.94	3,128.01	3,753.61
Gimingham	1,259.44	1,469.34	1,679.25	1,889.16	2,308.97	2,728.78	3,148.60	3,778.32
Great Snoring	1,257.29	1,466.84	1,676.39	1,885.94	2,305.04	2,724.14	3,143.23	3,771.88
Gresham	1,251.37	1,459.93	1,668.49	1,877.05	2,294.18	2,711.30	3,128.42	3,754.11
Gunthorpe	1,231.37	1,436.60	1,641.83	1,847.06	2,257.51	2,667.97	3,078.43	3,694.12
Hanworth	1,238.04	1,444.38	1,650.72	1,857.07	2,269.75	2,682.43	3,095.11	3,714.14
Happisburgh	1,231.82	1,437.12	1,642.43	1,847.73	2,258.34	2,668.95	3,079.55	3,695.46
Helhoughton	1,246.52	1,454.28	1,662.03	1,869.79	2,285.30	2,700.81	3,116.32	3,739.58
Hempstead	1,241.89	1,448.87	1,655.85	1,862.83	2,276.80	2,690.76	3,104.72	3,725.67
Hempton	1,293.51	1,509.10	1,724.68	1,940.27	2,371.44	2,802.61	3,233.79	3,880.54
Hickling	1,236.71	1,442.83	1,648.95	1,855.07	2,267.30	2,679.54	3,091.78	3,710.14
High Kelling	1,236.32	1,442.37	1,648.42	1,854.48	2,266.59	2,678.69	3,090.80	3,708.96
Hindolveston	1,261.94	1,472.27	1,682.59	1,892.92	2,313.57	2,734.22	3,154.87	3,785.84
Hindringham	1,244.05	1,451.39	1,658.74	1,866.08	2,280.77	2,695.45	3,110.14	3,732.17
Holkham	1,245.96	1,453.62	1,661.28	1,868.94	2,284.26	2,699.58	3,114.91	3,737.89
Holt	1,270.87	1,482.69	1,694.50	1,906.31	2,329.94	2,753.57	3,177.19	3,812.63
Honing	1,234.34	1,440.06	1,645.78	1,851.51	2,262.95	2,674.40	3,085.85	3,703.02
Horning	1,243.09	1,450.27	1,657.46	1,864.64	2,279.00	2,693.37	3,107.73	3,729.28
Horse	1,243.67	1,450.95	1,658.22	1,865.50	2,280.06	2,694.62	3,109.17	3,731.01
Hoveton	1,266.00	1,477.00	1,688.00	1,899.00	2,321.00	2,743.00	3,165.01	3,798.01
Ingham	1,233.51	1,439.09	1,644.68	1,850.27	2,261.44	2,672.61	3,083.78	3,700.54
Ingworth	1,268.57	1,480.00	1,691.43	1,902.86	2,325.72	2,748.58	3,171.44	3,805.72
Itteringham	1,251.56	1,460.16	1,668.75	1,877.35	2,294.54	2,711.73	3,128.92	3,754.70
Kelling	1,246.12	1,453.81	1,661.50	1,869.19	2,284.57	2,699.94	3,115.32	3,738.38

Kettlestone	1,249.57	1,457.84	1,666.10	1,874.36	2,290.89	2,707.42	3,123.94	3,748.73
Knapton	1,241.23	1,448.10	1,654.98	1,861.85	2,275.59	2,689.34	3,103.09	3,723.70
Langham	1,251.12	1,459.64	1,668.17	1,876.69	2,293.73	2,710.77	3,127.82	3,753.38
Lessingham	1,233.88	1,439.52	1,645.17	1,850.82	2,262.11	2,673.41	3,084.70	3,701.64
Letheringsett with Glandford	1,232.49	1,437.91	1,643.32	1,848.74	2,259.57	2,670.40	3,081.24	3,697.49
Little Barningham	1,233.51	1,439.09	1,644.68	1,850.26	2,261.44	2,672.61	3,083.78	3,700.53
Little Snoring	1,248.40	1,456.47	1,664.53	1,872.60	2,288.73	2,704.87	3,121.00	3,745.21
Ludham	1,235.21	1,441.08	1,646.95	1,852.82	2,264.56	2,676.30	3,088.04	3,705.65
Matlaske	1,227.37	1,431.93	1,636.49	1,841.05	2,250.18	2,659.30	3,068.42	3,682.11
Melton Constable	1,265.81	1,476.78	1,687.75	1,898.72	2,320.66	2,742.60	3,164.54	3,797.45
Mundesley	1,251.95	1,460.61	1,669.27	1,877.93	2,295.25	2,712.57	3,129.89	3,755.87
Neatishead	1,245.10	1,452.61	1,660.13	1,867.65	2,282.68	2,697.71	3,112.75	3,735.30
North Walsham	1,289.99	1,504.99	1,719.99	1,934.99	2,364.99	2,794.99	3,224.99	3,869.99
Northrepps	1,250.63	1,459.07	1,667.51	1,875.95	2,292.83	2,709.70	3,126.58	3,751.90
Overstrand	1,264.08	1,474.76	1,685.44	1,896.13	2,317.49	2,738.85	3,160.21	3,792.26
Paston	1,267.87	1,479.19	1,690.50	1,901.81	2,324.44	2,747.07	3,169.69	3,803.63
Plumstead	1,259.76	1,469.72	1,679.68	1,889.64	2,309.56	2,729.48	3,149.40	3,779.28
Potter Heigham	1,244.77	1,452.24	1,659.70	1,867.16	2,282.09	2,697.01	3,111.94	3,734.33
Pudding Norton	1,266.42	1,477.49	1,688.56	1,899.63	2,321.78	2,743.92	3,166.06	3,799.27
Raynham	1,246.33	1,454.05	1,661.77	1,869.49	2,284.93	2,700.38	3,115.82	3,738.99
Roughton	1,240.43	1,447.17	1,653.91	1,860.65	2,274.13	2,687.61	3,101.09	3,721.31
Runton	1,236.42	1,442.49	1,648.57	1,854.64	2,266.78	2,678.92	3,091.07	3,709.28
Ryburgh	1,248.91	1,457.06	1,665.21	1,873.36	2,289.66	2,705.97	3,122.27	3,746.73
Salthouse	1,251.00	1,459.50	1,668.00	1,876.50	2,293.50	2,710.50	3,127.50	3,753.00
Scottow	1,253.75	1,462.71	1,671.67	1,880.63	2,298.54	2,716.46	3,134.38	3,761.26
Sculthorpe	1,241.40	1,448.30	1,655.20	1,862.11	2,275.91	2,689.71	3,103.51	3,724.22
Sea Palling	1,266.97	1,478.13	1,689.29	1,900.45	2,322.77	2,745.10	3,167.42	3,800.91
Sheringham	1,296.31	1,512.36	1,728.42	1,944.47	2,376.58	2,808.68	3,240.79	3,888.95
Sidestrand	1,244.08	1,451.43	1,658.78	1,866.12	2,280.82	2,695.52	3,110.21	3,732.25
Skeyton	1,230.26	1,435.30	1,640.35	1,845.39	2,255.48	2,665.57	3,075.66	3,690.79
Sloley	1,243.87	1,451.18	1,658.50	1,865.81	2,280.43	2,695.06	3,109.68	3,731.62
Smallburgh	1,242.05	1,449.06	1,656.07	1,863.08	2,277.10	2,691.12	3,105.14	3,726.17
Southrepps	1,255.46	1,464.71	1,673.95	1,883.19	2,301.68	2,720.17	3,138.66	3,766.39
Stalham	1,276.00	1,488.67	1,701.34	1,914.01	2,339.34	2,764.68	3,190.02	3,828.02
Stibbard	1,249.00	1,457.17	1,665.33	1,873.50	2,289.84	2,706.17	3,122.50	3,747.01
Stiffkey	1,247.91	1,455.89	1,663.88	1,871.86	2,287.83	2,703.80	3,119.77	3,743.73
Stody	1,255.05	1,464.22	1,673.40	1,882.57	2,300.92	2,719.27	3,137.62	3,765.15
Suffield	1,238.73	1,445.19	1,651.65	1,858.10	2,271.02	2,683.93	3,096.84	3,716.21
Sustead	1,242.56	1,449.66	1,656.75	1,863.85	2,278.04	2,692.23	3,106.42	3,727.70

Sutton	1,248.95	1,457.11	1,665.26	1,873.42	2,289.74	2,706.06	3,122.38	3,746.85
Swafield	1,254.83	1,463.96	1,673.10	1,882.24	2,300.52	2,718.79	3,137.07	3,764.49
Swanton Abbott	1,252.70	1,461.49	1,670.27	1,879.06	2,296.63	2,714.20	3,131.77	3,758.12
Swanton Novers	1,288.47	1,503.22	1,717.96	1,932.71	2,362.20	2,791.69	3,221.19	3,865.42
Tattersett	1,229.85	1,434.83	1,639.80	1,844.78	2,254.73	2,664.69	3,074.64	3,689.57
Thornage	1,233.63	1,439.24	1,644.84	1,850.45	2,261.66	2,672.87	3,084.09	3,700.90
Thorpe Market	1,256.47	1,465.88	1,675.29	1,884.70	2,303.53	2,722.35	3,141.18	3,769.41
Thursford	1,243.60	1,450.86	1,658.13	1,865.40	2,279.93	2,694.46	3,109.00	3,730.80
Trimingham	1,267.75	1,479.04	1,690.33	1,901.63	2,324.21	2,746.80	3,169.38	3,803.26
Trunch	1,259.16	1,469.02	1,678.88	1,888.74	2,308.46	2,728.18	3,147.90	3,777.48
Tunstead	1,237.77	1,444.07	1,650.36	1,856.66	2,269.25	2,681.84	3,094.43	3,713.32
Upper Sheringham	1,253.61	1,462.55	1,671.48	1,880.42	2,298.29	2,716.16	3,134.04	3,760.84
Walcott	1,247.51	1,455.43	1,663.35	1,871.27	2,287.11	2,702.95	3,118.79	3,742.54
Walsingham	1,266.40	1,477.47	1,688.53	1,899.60	2,321.74	2,743.87	3,166.01	3,799.21
Warham	1,267.12	1,478.31	1,689.50	1,900.69	2,323.06	2,745.44	3,167.82	3,801.38
Wells-next-the- Sea	1,267.29	1,478.51	1,689.73	1,900.94	2,323.38	2,745.81	3,168.24	3,801.89
Weybourne	1,257.25	1,466.79	1,676.33	1,885.87	2,304.95	2,724.04	3,143.12	3,771.75
Wickmere	1,262.22	1,472.60	1,682.97	1,893.34	2,314.08	2,734.83	3,155.57	3,786.68
Wighton	1,245.99	1,453.66	1,661.32	1,868.99	2,284.32	2,699.65	3,114.99	3,737.99
Witton	1,240.25	1,446.95	1,653.66	1,860.37	2,273.79	2,687.20	3,100.62	3,720.75
Wiveton	1,254.57	1,463.67	1,672.77	1,881.86	2,300.05	2,718.25	3,136.44	3,763.73
Wood Norton	1,241.34	1,448.23	1,655.12	1,862.01	2,275.80	2,689.58	3,103.36	3,724.03
Worstead	1,239.67	1,446.28	1,652.89	1,859.51	2,272.73	2,685.96	3,099.18	3,719.02
All Other Parts of the Council's Area	1,222.20	1,425.90	1,629.60	1,833.30	2,240.70	2,648.10	3,055.50	3,666.60

#### Excessiveness Determination

The Council's basic amount of council tax as calculated in paragraph 4.6 (f) above is 3.3% above the relevant basic amount of council tax for 2019/20, which equates to £4.95 and less than the £5.00 increase which would require a referendum to be held.

The Council has determined that its relevant basic amount of Council Tax for 2020/21 is **not** excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992. As the billing authority, the Council has **not** been notified by a major precepting authority that its relevant basic amount of Council Tax for 2020/21 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK of the Local Government Finance Act 1992.

Cllr E Seward, Portfolio Holder for Finance introduced this item. He said that most of the recommendations were relating to financial matters and he proposed that they were taken en bloc. Cllr J Rest seconded the proposal.

It was proposed by Cllr E Seward, seconded by Cllr J Rest and

#### **RESOLVED**

1. To receive the Executive/ Scrutiny protocol and agree to its inclusion in the Constitution
2. To approve the Capital Strategy and Prudential Indicators for 2020/21
3. To approve the Investment Strategy 2020/21
4. To approve the Treasury Management Strategy Statement 2019/20

Five members abstained.

#### **19 RECOMMENDATIONS FROM THE OVERVIEW & SCRUTINY COMMITTEE 12 FEBRUARY 2020**

There were no recommendations from the Overview & Scrutiny Committee.

#### **20 PAY POLICY STATEMENT 2020/21**

The Leader introduced this item. She explained that it was a statutory requirement to produce an annual pay policy statement for the start of each financial year.

It was proposed by Cllr S Butikofer, seconded by Cllr V Gay and

#### **RESOLVED**

To adopt the Pay Policy Statement 2020/21 and publish it on the Council's website

#### **21 REPORT OF THE INDEPENDENT REMUNERATION PANEL 2020**

The Chairman invited the Chair of the Independent Remuneration Panel, Ivor Holden to introduce the report. Mr Holden began by saying that there was a panel of three independent members and they had met with the Leader and the Leader of the Opposition Group to discuss key issues. The Panel had taken into consideration the recent ward boundary changes and acknowledged that the reduction in the number of elected members from 48 to 40 had led to savings. However, it had increased the workload of councillors as well as their travel times, and for this reason it was proposed that the basic allowance was increased slightly. To ensure that the scheme met statutory requirements, it was suggested that the broadband allowance was incorporated into the basic allowance.

The Leader thanked Mr Holden and his colleagues for their hard work. She said that a review of members' allowances was always challenging. It was important that a diverse range of people were attracted to the role and to ensure that it was financially viable. She said that people did not become councillors for the money but a reasonable allowance could help with their work / life balance. However, all Members saw the problems and challenges that residents faced on a daily basis and for this reason, she felt she could not support an increase to the basic allowance.

The Monitoring Officer advised Members that an amendment was not required. Members could just vote for or against the proposal to increase the basic allowance.

It was proposed by Cllr S Butikofer, seconded by Cllr R Kershaw and

## **RESOLVED**

To request a two recorded votes - on recommendations a and i  
And on recommendations b – h and j – p.

On being put to the vote, recommendations a and i were lost with 26 votes against and 10 in favour.

On being put to the vote, recommendations b – h and j – p were passed by 31 votes in favour and 5 against and it was

## **RESOLVED**

- a) the Scheme should remain index linked to officers' pay awards
- b) the broadband allowance should be included in the Basic Allowance (see Recommendation a)
- c) the Special Responsibility Allowance (SRA) for the Leader of the Council should remain calculated by way of a multiplier of x2 the basic allowance;
- d) the SRA for Cabinet Members with Portfolio should remain calculated by way of a multiplier of x1.33 the basic allowance;
- e) the SRA for Chairmen of Committees of the Council (except Development Committee and Standards Committee) should remain calculated by way of a multiplier of x0.67 the basic allowance;
- f) the SRA for the Chairman of Development Committee to remain at x0.75 of the basic allowance, with the SRA for the Vice-chairman of Development Committee remaining at x0.25 of the basic allowance.
- g) the SRA for the Chairman of Standards Committee should be removed due to the infrequency of meetings and replaced with a per meeting payment of 2% of the Basic Allowance
- h) a new SRA of x0.25 the basic allowance for the Vice-Chairman of the Council be introduced to reflect the workload and demands of the role.
- i) the SRA for the Leaders of the opposition group should be calculated by way of a multiplier of x3% of the basic allowance times number of members in the group;
- j) payment of 2% of the basic allowance per meeting attended should be made to co-opted members of committees.
- k) the carers' allowance should remain at £10 per hour wage for child care and £20 per hour wage for specialist care (per carer).
- l) the existing travelling expenses scheme should be maintained, and it should be subject to amendment in accordance with prevailing national agreements;
- m) the subsistence expenses scheme should remain the same with the allowance for lunch at £8.00 and the allowance for dinner at £20. Breakfast will only be payable when an overnight stay is required
- n) the changes proposed by the Panel are not backdated, but should take effect

from the beginning of the municipal year, in May 2020;

## **22 TEMPORARY APPOINTMENTS TO WITTON & RIDLINGTON PARISH COUNCIL**

The Leader introduced this item. She explained that no valid nominations to serve as a councillor for Witton & Ridlington Parish Council had been received by the Returning Officer. In addition, the clerk had recently resigned from their position.

It was therefore recommended that temporary appointments were made by the District Council to Witton & Ridlington Parish Council to ensure it was able to lawfully function until the requisite number of vacancies were filled.

It was proposed by Cllr S Butikofer, seconded by Cllr E Seward and

### **RESOLVED**

- i) That District Councillors Clive Stockton (local ward member) and Lucy Shires and County Councillor Eric Seward (local county councillor) be appointed to serve as temporary members of Witton & Ridlington Parish Council until such a time that an election or co-option can be held and those elected or co-opted have taken up office.
- ii) That the Norfolk Association of Local Councils be contacted and asked to provide advice and interim clerking support to the Parish Council pending recruitment of a permanent Clerk.
- iii) The Monitoring Officer be authorised to make the necessary order to give effect to the temporary appointments.

## **23 PORTFOLIO REPORTS**

The Chairman invited Cabinet members to introduce their portfolio holder updates.

Cllr A Brown, Portfolio Holder for Planning and Housing, said that development had begun of the 66 unit Housing with Care scheme at Fakenham. The Council was working with Norfolk County Council to identify other possible sites for similar schemes, with possibilities in some towns at a very early stage.

Cllr S Butikofer, Portfolio Holder for Strategy and Corporate Services, spoke about her role as lead member for the Customer Focus element of the Corporate Plan, with the focus being on improving customer service throughout the Council and increasing community engagement. Initial work had started with a Town & Parish Council Forum and an Environment Forum being established. In addition, there would be a residents' survey to gauge their views on the local area and how the Council delivered services to residents. This would be based on the LGA residents' satisfaction survey and would help the Council benchmark against other local authorities.

Cllr A Fitch-Tillett, Portfolio Holder for the Coast, thanked Paul Hesk for his presentation at the start of the meeting. She said that the Coastal team continued to be very busy – the cliff slip at Trimingham Caravan Park being a good example. She concluded by thanking everyone for their generous contributions of stationery. She had donated them all to the school in Kenya and they had been delighted.

Cllr V Gay, Portfolio Holder for Culture & Wellbeing, said that she had spent a very illuminating day visiting prisons with Cllr Kershaw. More detail was provided in his portfolio update and she encouraged Members to read it. She thanked everyone for their support for the Community Transport Fund and the provision of beach wheelchairs. This would ensure that the District was even more accessible.

Cllr G Hayman, Portfolio Holder for Commercialisation & Assets, updated Members on the office cleaning contract. A new provider had been selected and the contract was expected to be in place from April 2020. He then referred to the car parking policy which was being reviewed to ensure that revenue was maximised. The new Advertising & Sponsorship policy would also explore opportunities to generate more income. Cllr D Baker requested asked whether there was an update regarding the situation with JD Wetherspoons' in North Walsham. Cllr Hayman replied that there was not. Cllr R Kershaw said that a further meeting with JD Wetherspoons was scheduled. Heads of Terms had been exchanged and it was just a case of waiting for the contract to be signed now.

Cllr Kershaw, Portfolio Holder for Economic & Career Development, referred to the two visits to HMP Bure and HMP Norwich with Cllr Gay, which had outlined the work that both prisons were doing with training, career and employment development opportunities.

Cllr N Lloyd, Portfolio Holder for Environment, said that he wanted to update Members on a new energy supplier for the Council offices. The new contract ensured 94% green energy and it would start on 1 April 2020. He thanked officers for their hard work in achieving this. Cllr D Baker asked for an update on the wind turbines at Selbrigg and Bodham. The Leader, Cllr S Butikofer, replied that the Council was seeking Counsel's advice before progressing any further. Cllr Baker said that this was a very vague response.

Cllr E Seward, Portfolio Holder for Finance, said that he did not wish to add to his written report, having spoken at length during the Budget debate.

**24 QUESTIONS RECEIVED FROM MEMBERS**

None received.

**25 OPPOSITION BUSINESS**

None received.

**26 NOTICE(S) OF MOTION**

None received.

**27 EXCLUSION OF PRESS AND PUBLIC**

**28 PRIVATE BUSINESS**

The meeting ended at 8.05 pm.

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Chairman